



*Howland Fire Department
PO Box 386
Howland, ME 04448
207-732-3600*

Chief Joshua A McNally

FIRE DEPT. BILLING SERVICE POLICY

Section 1: Statement of Purpose

The Town of Howland is engaged in providing fire suppression, fire rescue and fire safety services and is organized as a municipality under the laws of the State of Maine; and in consideration of services rendered hereby desires to set the following billing policy for Fire Department Services. This policy is adopted pursuant to municipal home rule policy authority and Title 30-A, M.R.S.A., §3001.

Section 2: Definition of Services

The Town of Howland may seek payment for the cost of services provided by the Town of Howland Fire Department. Services the Town of Howland may seek payment for include, but are not limited to:

- Scene and safety control at traffic accidents;
- Disentanglement operations and assist rescue with Extrication from vehicles;
- Fluid mitigation at traffic accidents;
- Vehicle Fire;
- Hazard Mitigation Operations

Section 3: Fees for Services:

Upon adoption of this Policy, the Board of Selectmen in there expressed authority shall be authorized to review and set the fees as they deem in the best interest of the Town of Howland.

Section 4: Explanation of Charges:

A. Command & Control Scene Safety:

Positioning of fire apparatus and personnel so as to protect the scene from other traffic and deny entry into the scene of unauthorized personnel. Law enforcement can move traffic around the area the fire department has deemed as the safe zone for the occupants of the vehicles and the rescuers on the scene. Safely staging other incoming agencies responding to this incident and may also include a pulled hose line for protection of people on scene from possible fires and fumes or residue from such things as gasoline and air bag propellants. The most important function is establishing incident command of the scene, which is the fire department's responsibility at emergency incidents of this nature, and to coordinate with other responding agencies for their needs at the scene. Patient care is the responsibility of Emergency Medical Service personnel; however, assistance may be requested by the EMS personnel.

B. Disentanglement/Extrication:

Anytime a person has to be lifted or taken out of an emergency situation or forcible entry is necessary to gain proper access to victims, the fire department will assist ambulance or EMS (Emergency Medical Services) personnel in a coordinated effort on their own. This could include, but is not limited to: car accidents, industrial accidents, confined spaces, below grade rescues, or even high angle rescues to name just a few. Ropes, ladder devices, air monitoring equipment, self-contained breathing apparatus, hydraulic equipment, shoring, saws, cribbing, air bags are just a few of the types of equipment used in extrication issues.

C. Fire Suppression:

Fire suppression at a traffic accident is when the Howland fire department personnel have to contain or extinguish a fire. It can also be the laying of hose lines and positioning a hand line for the protection of individuals at the scene because of fire, smoke, or leaking fluids, such as gasoline.

D. Hazard Mitigation:

Howland Fire Department personnel have to deal with any hazardous substances via containment or absorption with pads for carbon-based substances like gas or oil, or removal via pads and sand or other means.

permitted by the DEP (Department of Environmental Protection). This could be a car accident, trucking accident or a fixed facility. The mitigation of all hazardous material and substances is done in conjunction with the DEP.

E. Billing Procedures:

1. First billing on or about the 15th of each month for all reports submitted for billing in the prior 30 day period.
 - a) Term 30 days; with same billing to all parties involved in the same incident;
2. Second Notice, if invoice has not been settled in 60 days.
3. 90 day notice sent by certified mail.
4. Collection Agency to be contacted after 120 days.

F. Considerations for Write Off:

1. When the claim was not paid with a valid reason (insured not at fault, not covered)
2. Not covered and failed to pay after 60 day notice.
3. If all attempts to contact insurance companies and /or individuals failed by any common method available listed above.

Section 5: Administration and Enforcement

It will be the duty of the Fire Chief to effectively pursue the requirements of this Policy for payment of services rendered by the Fire Department as specifically outlined above.

Section 6: Effective Date

This policy shall take effect upon adoption by the Town of Howland Board of Selectmen.

Section 7: Validity and Severability

If any section or provision of this Policy is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Policy.

Section 8: Conflict with Other Policy

This Policy shall not in any way impair or remove the necessity of compliance with any other applicable rule, policy, regulation, by law, permit, or provision of law. Where this

Policy imposes a greater restriction upon the use of Fire Department Services, the provisions of this Policy shall control.

As of the effective date of this policy the FEES ESTABLISHED BY THE TOWN OF HOWLAND Per Section 3 of the Fire Department Service Billing Policy and Penobscot County Fire Chiefs agreement for Fire Department Billing Rates:

Rate for Engine Trucks: \$150.00 per hour

Firefighter rate \$15.00 per hour, per firefighter, at a minimum rate of one (1) hour.

As Adopted by the Board of Selectmen on February 26, 2018.

Michael O Harris

John Z Brown

Julie Lee

M. Singh

Tom Nelson

Howland Board of Selectmen